



Community Initiative Mini-Grants Program

- I. Program Overview:** The Mayfair/Paradise Family Success Center (MF/PFSC) operated by North Capitol Collaborative, Inc. (NCCI) is a child welfare grant that identified and selected the Mayfair/Paradise communities based on social determinants of health data, violence prevention priority areas, and substantiated reports of child abuse and neglect. The MF/PFSC three primary goals are:
- + Empower Communities - neighborhoods, and families will create Family Success Centers to meet their specific needs.
 - + Integrate Services -Centers will be uniquely designed by each community to facilitate access to existing government and community resources tailored to meet families' needs
 - + Focus Upstream - Family Success Centers will focus on increasing protective factors and mitigating trauma - prevent crises through early engagement.

MF/PFSC Vision: The center where all people have access to the resources and opportunities they need to thrive. **Mission:** To mobilize people, partnerships, and resources to catalyze change that strengthens the communities we serve. **Focus:** The MF/PFSC is focused on creating community-based and community-led solutions that strengthen the cornerstones for a good quality of life: Prevention of Abuse/Neglect, Health, Education, Financial Stability, and Basic Needs.

- II. Program Summary:** The program provides financial and technical support to all-volunteer groups working to strengthen the community through projects that address locally identified concerns or issues. The provides financial support up to \$10,000.

The MF/PFSC Community Initiative Mini-Grants Program promotes civic involvement to bring about positive changes with the May Fair/Paradise target area from community residents, non-profits, for profit or grass roots volunteer. The goal of the Mini-Grants Program is to encourage creative thinking as a viable way to strengthen all aspects of the target community. This is an opportunity for a resident to engage in or develop a project that benefit not only their immediate family but also the target community. This is an opportunity for non-governmental agencies, non-profits and others to create or expand program services that strengthen all members of the target community across their life-span cycle.

- III. Focus Areas:** NCCI through the MF/PFSC seeks proposals for projects that: Are specific, innovative and achievable within current fiscal year (October 1- September 2020. Demonstrate how they will build community by engaging citizens in the project to address a need or issue of concern
- Align with any of the following focus areas:**

+ **Child Welfare Protective Factors:**

https://www.childwelfare.gov/pubPDFs/protective_factors.pdf

1. **Parental resilience:** Manages stress and functions well when faced with challenges, adversity, and trauma
2. **Social connections:** Builds positive relationships that provide emotional, informational, instrumental, and spiritual support



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3. **Knowledge of parenting and child development:** Understands child development and parenting strategies that support physical, cognitive, language, social, and emotional development
 4. **Concrete support in times of need:** Has access to support and/or services (e.g., healthy food; a safe environment; specialized medical, mental health, social, educational, and legal services, as needed) that address a family's needs and help minimize stress caused by challenges
 5. **Social-emotional competence of children:** Encourages family and child interactions that help children develop the ability to communicate clearly, recognize and regulate their emotions, and establish and maintain relationships.
- ✚ **Health & Wellness:** To create an environment where residents, families, and communities can access the support they need to maintain or improve their health and well-being
 - ✚ **Educational Success:** To improve student outcomes and engage families in the education of their children so children have the opportunity for educational attainment and life success. Projects that are designed to support the development of literacy skills for adult primary caregivers
 - ✚ **Economic Prosperity:** To connect individuals to opportunities that provide a pathway for economic mobility, ultimately breaking the cycle of poverty
 - ✚ **After School Programs:** To increase children learning potential, improve academic performance and reduce idle time that lead to crime and juvenile delinquency activities.
 - ✚ **Conflict Resolution:** To create or provide programs that teach strategies to solve problems and find solutions to mitigate and eliminate incidents of violence.
 - ✚ **Intergenerational Programs:** To increase cooperation, interaction or exchange of ideas, between and across generations that lessen conflict and prejudices against the other generation to enhance understanding and tolerance.

IV. Grant Details

Funding Specifics

- ✚ Projects may be funded up to \$10,000. If your application has a need for a higher level of funding, then please contact North Capitol Collaborative, MF/PFSC HR/Finance Manager Aleesha Cade to discuss at acade@north-cap.org or 202-588-1800.
- ✚ Rolling deadline, applications taken anytime throughout the year. Notification: approximately 2 weeks from application submission. Funded projects/events must reach completion within current fiscal year (October 1, 2020 -September 2021).
- ✚ Initial funds will be made available for reimbursement within one-week of approval decision.
- ✚ All funds are disbursed on a reimbursement only basis. Applicants may submit reimbursement requests up to four times over the course of the funding cycle.
- ✚ All reimbursements requests must be submitted by the 5th of the month to be reimbursed by the 15th of the month.
- ✚ One project per applicant per funding cycle (October 2020- September 2021)
- ✚ Approved funds will be made available for reimbursement within one-week of approval decision.



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- ✚ **Community Mini-Grant Restrictions:** *Salaried positions *Paid advertising *Rent or utilities *Food – for sale or nonessential to the project T-shirts and other promotional items that you plan * to sell for fundraising purposes *Office equipment- computers, printers, laptops, etc. *Insurance, Security, Police/Fire Detail *Application/Registration/ Membership Dues/Fees *Scholarships, Pageants, Contests etc.*School-based field trips* Grants may not be used for expenses already incurred.

V. Who Can Apply

- ✚ Applications are accepted from All non-government agencies, residents, community groups dedicated to servicing MayFair/Paradise apartment complex residents of all ages.

VI. Evaluation Criteria Citizens from NCCI community review applications. Applicants are evaluated in the following areas:

- ✚ Needs Identification
 - The applicant clearly defines a need with supporting evidence.
 - The need is not currently met by other program/service/project.
- ✚ Approach
 - The approach will have an impact on the identified need.
 - The key components and activities are essential to the approach.
 - The approach is consistent with the mission of the Community Building Mini-Grants
- ✚ Alignment with MF/PFSC Priorities
 - Proposal addresses how the project will advance one or more of the focus areas noted in this RFP
- ✚ Community Engagement
 - The applicant clearly specifies how they will engage the community through this project.
- ✚ Timeline
 - The timeline and deliverables are reasonable given the funding amount.
- ✚ Budget & Budget Narrative
 - The applicant clearly describes how funding will be utilized over the course of the project.
 - o The funding will be used appropriately to achieve the project's objectives

VII. How to Apply

The applications will be available through North Capitol Collaborative website (www.northcapinc.org) or can be email to you, please contact Aleesha Cade, HR/Finance Manager, Mayfair/Paradise Family Success Center, acade@north-cap.org or 2020-588-1800.



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TEMPLATE FOR FY'21 Mini-Grant
Rolling Decision

Guidelines:

All proposals should be electronically submitted as a Microsoft Word attachment by email: acade@north-cap.org. Proposals will be reviewed by committee members and status of application will be given within 10 business days.

Program Name: _____

Target Population to Be Served _____
 (i.e., age, gender, sexual orientation)

Focus Area(s) Addressed: _____ **Grant Amount Request:** _____

Please attach your answers:

1. Briefly describe What problem or need does your project address?
2. What is your proposed solution to this problem or need?
3. What is the plan for implementation of this project? Inclusive of Project start and end dates
4. Is this a new project? If yes, how was the project approach developed? If not, what have you accomplished so far?
5. Are there additional partners who you are working with for this project (who were not listed in the previous section)? If so, who are they and what are their roles?
6. What results are you committed to achieving during the grant period? What is the timeline for accomplishing these results? What evidence will prove your success?
7. What is the timeline for accomplishing these results?
8. What evidence will prove your success? *Describe how you will evaluate outcomes.*
9. Please provide basic budget information to show the expenses to which you expect to apply the mini-grant, and the cash and in-kind amounts, if applicable.
10. Indicate total amount requested for this project, breakdown of total cost, basis for the cost(s) estimate, and how costs (i.e., sustaining the program) will be covered once project funds are expended.

LINE ITEM	MINI-GRANT FUND	CASH MATCH	IN-KIND MATCH	TOTAL
<i>Example: (program supplies/materials, incentives)</i>	\$2,000	\$1,000	\$1,000	\$4,000



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11. Applicant Contact Person Name, email address, and phone number